



## Join Our Winning Manufacturing Team

JOB TITLE: Machinist

REPORTS TO: Director of Manufacturing/Shop Manager

FULL/PART TIME: Full-time (1<sup>st</sup> and 2<sup>nd</sup> Shifts Available)

LOCATION: Accident, MD

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*Disclaimer: This position description provides a summary of typical job functions. The assigned duties, tasks, and responsibilities are subject to change and are not limited by this position description.*

### POSITION SUMMARY

Responsible for preparing and operating computer operated cutting equipment to perform the necessary work by downloading programs and placing the required metals and tools to be shaped. Perform test runs of the equipment before final production.

### ATTRIBUTES

- Courteous and Ethical Behavior: The ability to use good judgment and avoid situations that create an actual or perceived conflict between personal interest and those of the Company.
- Arm-Hand Steadiness: The ability to keep your hand and arm steady while moving your arm or while holding your arm and hand in one position.
- Manual Dexterity: The ability to quickly move your hand, your hand together with your arm, or you two hands to grasp, manipulate, or assemble objects.
- Control Precision: The ability to quickly and repeatedly adjust the controls of a machine or a vehicle to exact positions.
- Written and Oral Comprehension: The ability to read, listen to and understand information and ideas presented in writing or through spoken words.

### ESSENTIAL FUNCTIONS

- Modify any problems that are detected before running the needed amount of work pieces.
- Follow at all times proper safety procedures and wear proper safety equipment as they relate to the work being performed.
- Set up, adjust, and operate all of the basic machine tools and specialized or advanced variation tools to perform precision machining operations.
- Communicate to Shop Manager any injury, unsafe act or condition, or failure of equipment.
- Report work performed, findings or results of test runs, and time and materials used in completion of assignment.
- Maintain the work area in neat and clean condition and ensure that materials and tools are returned to proper storage.

- Dispose of waste materials after completion of work assignments.

#### QUALIFICATIONS

- High school diploma or GED preferred.
- 1-2 years related work or vocational training experience operating CNC machines preferred.
- Communication: Talking to others to convey information effectively. Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Operation Monitoring: Watching gauges, dials, or other indicators to make sure a machine is working properly.
- Must be safety-focused without exception.

#### PHYSICAL REQUIREMENTS

- Walking: 1/3 to 2/3 of the time
- Sitting: Less than 1/3 of the time
- Standing: More than 2/3 of the time
- Fingering or Manual Dexterity: Less than 1/3 of the time
- Repetitive Finger Motion: Less than 1/3 of the time
- Lifting up to 10 pounds: 1/3 to 2/3 of the time
- Lifting over 10 to 50 pounds: Less than 1/3 of the time
- Reaching or Stretching: Less than 1/3 of the time
- Crouching or Stooping: Less than 1/3 of the time
- Speaking and Hearing: Less than 1/3 of the time
- Seeing/Close Vision: 1/3 to 2/3 of the time
- Distance Vision: Less than 1/3 of the time
- Color Discrimination: Less than 1/3 of the time
- Depth Perception: Less than 1/3 of the time

#### WORK ENVIRONMENT

The position involves occasional exposure to loud noise levels.

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